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Cc: Werner, Phillip[Werner.Phillip@epa.gov]; Portillos, Christine[Portillos.Christine@epa.gov]; Ostrander, David[Ostrander.David@epa.gov]; Williams, Laura[williams.laura@epa.gov]
From: Myers, Craig
Sent: Thur 8/6/2015 1:49:01 PM
Subject: TA Request

Stephanie,

I submitted a TA request yesterday for travel to Silverton, CO. I was having trouble finding available rooms. I asked Phillip to do the TA for me given the relatively urgent need to book a hotel room, but was directed to the request system given the time between now and the travel.

After talking with contractors we have working in the area on other sites, Silverton is basically fully booked and they've had to get rooms at Purgatory Mountain for the next two weeks. I found a room there for \$94 per night, with is over the CONUS rate for Silverton, but well under the rate for Durango/La Plata County, which is my next option. I'm booking it, but they're going to charge my card for ½ of the bill upon booking. If I book this before my TA is signed, I'm going to get in trouble for not using my travel card properly. I need to get this room locked up, or I'll be staying in Durango and making a 2 hour drive to the sites I'm looking at.

If it will be a few days until you get to it in the cue, perhaps this is an instance where Phillip or Christine can do my TA? I have not been certain that this trip would happen until yesterday. Please advise. Thanks.

Craig Myers

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